



Creative Europe Programme (CREA)

Call for proposals

**CIRCULATION OF EUROPEAN LITERARY WORKS
(CREA-CULT-2027-LIT)**

Version 1.0
07 October 2026

HISTORY OF CHANGES			
Version	Publication Date	Change	Page
1.0	07.10.2026	▪ Initial version (new MFF).	
		▪	
		▪	
		▪	



EUROPEAN EDUCATION AND CULTURE EXECUTIVE AGENCY (EACEA)

EACEA.B – Creativity, Citizenship and Joint Operations
EACEA.B.1 – Culture

CALL FOR PROPOSALS

TABLE OF CONTENTS

0. Introduction	5
1. Background	6
2. Objectives — Themes and priorities — Activities that can be funded — Expected impact	9
Objectives	9
Themes and priorities (scope)	10
Activities that can be funded (scope)	11
Expected impact	11
3. Available budget	11
4. Timetable and deadlines	12
5. Admissibility and documents	12
6. Eligibility	14
Eligible participants (eligible countries)	14
Consortium composition	15
Eligible activities	15
Duration	16
Ethics	16
7. Financial and operational capacity and exclusion	16
Financial capacity	16
Operational capacity	17
Exclusion	18
8. Evaluation and award procedure	19
9. Award criteria	20
10. Legal and financial set-up of the Grant Agreements	21
Starting date and project duration	21
Milestones and deliverables	22
Form of grant, funding rate and maximum grant amount	23
Budget categories and cost eligibility rules	24
Reporting and payment arrangements	24
Prefinancing guarantees	25
Certificates	25
Liability regime for recoveries	25
Provisions concerning the project implementation	26

Other specificities26

Non-compliance and breach of contract26

11. How to submit an application.....26

12. Help28

13. Important29

0. Introduction

This is a call for proposals for EU **action grants** in the field of Culture under the **Creative Europe Programme**. The regulatory framework for this EU Funding Programme is set out in:

- Regulation 2024/2509 ([EU Financial Regulation](#))¹
- the basic act (Creative Europe Regulation [2021/818](#))².

The call is launched in accordance with the 2027 Work Programme³ and will be managed by the **European Education and Culture Executive Agency (EACEA)** ('Agency').

 Please note that this call is subject to the final adoption of the budget 2027 by the EU budgetary authority. In case there are substantial changes, we may have to modify the call (or even cancel it).

The call covers the following **topic**:

- **CREA-CULT-2027-LIT — Circulation of European Literary works**

We invite you to read the **call documentation** carefully, and in particular this Call document, the Model Grant Agreement, the [EU Funding & Tenders Portal Online Manual](#) and the [EU Grants AGA — Annotated Grant Agreement](#).

These documents provide clarifications and answers to questions you may have when preparing your application:

- the [Call document](#) outlines the:
 - background, objectives, scope, activities that can be funded and the expected results (sections 1 and 2)
 - timetable and available budget (sections 3 and 4)
 - admissibility and eligibility conditions (including mandatory documents; sections 5 and 6)
 - criteria for financial and operational capacity and exclusion (section 7)
 - evaluation and award procedure (section 8)
 - award criteria (section 9)
 - legal and financial set-up of the Grant Agreements (section 10)

¹ Regulation (EU, Euratom) 2024/2509 of the European Parliament and of the Council of 23 September 2024 on the financial rules applicable to the general budget of the Union (recast) ('EU Financial Regulation') (OJ L, 2024/2509, 26.9.2024).

² Regulation (EU) 2021/818 of the European Parliament and of the Council of 20 May 2021 establishing the Creative Europe Programme (2021 to 2027) (OJ L 189, 28.5.2021, p. 34).

³ Commission Implementing Decision C(2026) 6518 final of 22/09/2026 amending Implementing Decision C(2021) 3563 on the financing of the Creative Europe Programme for 2021-2027 and the adoption of the work programmes for 2021-2027.

- how to submit an application (section 11)
- the Online Manual outlines the:
 - procedures to register and submit proposals online via the EU Funding & Tenders Portal ('Portal')
 - recommendations for the preparation of the application
- the AGA — Annotated Grant Agreement contains:
 - detailed annotations on all the provisions in the Grant Agreement you will have to sign in order to obtain the grant (*including cost eligibility, payment schedule, accessory obligations, etc*).

You are also encouraged to visit the [EU Funded projects | EU Funding & Tenders Portal \(europea.eu\)](https://europea.eu) website to consult the list of projects funded previously.

1. Background

Creative Europe brings together actions supporting the European cultural and creative sectors.

The term '**cultural and creative sectors**' means all sectors whose activities are based on cultural values or artistic and other individual or collective creative expressions. The activities may include the development, the creation, the production, the dissemination and the preservation of goods and services, which embody cultural, artistic, or other creative expressions, as well as education or management, related to these activities. Those sectors include, inter alia, architecture, archives, libraries and museums, artistic crafts, audio-visual (including film, television, video games and multimedia), tangible and intangible cultural heritage, design (including fashion design), festivals, music, literature, performing arts, books and publishing, radio, and visual arts.

The general objectives of the Programme are:

- to safeguard, develop and promote European cultural and linguistic diversity and heritage.
- to increase the competitiveness and the economic potential of the cultural and creative sectors, in particular the audio-visual sector.

The objectives of the Programme take into account the dual nature of the cultural and creative sectors, recognising, on the one hand, the intrinsic and artistic value of culture and, on the other, the economic value of those sectors, including their broader contribution to growth and competitiveness, creativity and innovation. The objectives are pursued in a way that encourages inclusion, equality, diversity and participation, including, where appropriate, specific incentives that encourage the active participation in the cultural and creative sectors of people with disabilities, people belonging to minorities and people belonging to socially marginalised groups, including both the creative process and audience development; and gender equality, in particular as a driver of economic growth, innovation and creativity.

EU values being at the core of the EU programmes, beneficiaries and activities implemented within actions of the Creative Europe Programme have to respect the EU values, as reflected in Article 2 of the Treaty on European Union, and the rights and principles enshrined in the Charter of Fundamental Rights of the European Union, particularly Article 21: respect of human dignity, freedom, democracy, equality, rule

of law, respect for human rights, non-discrimination based on sex, race, ethnic or social origins, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation.

POLICY FRAMEWORK

The year 2027 marks the conclusion of the Creative Europe Programme (2021-2027).

The report “A Decade of Creative Europe”⁴ —adopted in late 2025— assessed both the 2014–2020 programme and the initial years of its successor (2021–2027), confirming the Programme’s success in meeting its objectives. The report shows that Creative Europe has successfully contributed to promoting cultural diversity and strengthening competitiveness in the culture and audiovisual sectors. Going forward, the report highlighted that funding to culture, and the film and audiovisual sectors needs to continue adapting.

The findings of the midterm review have since informed the 2027 Annual Work Programme for Creative Europe, as well as the design of its future successor programme — AgoraEU (2028-2034), covering support in the areas of culture, media (audiovisual and news media) and rights and values in the EU.

CREATIVE EUROPE CONTRIBUTION TO EU OVERARCHING PRIORITIES

The cultural and creative sectors are facing several overarching challenges triggered inter alia by the current volatile context and geopolitical instability, including the Russian war of aggression in Ukraine.

The priorities of the European Commission provide a special role for culture in protecting democracy, boosting societal resilience, upholding values and safeguarding the rule of law.

The actions of the Programme will also contribute to the implementation of high-level initiative, the *Culture Compass for Europe*⁵, a new strategic framework for culture that will frame the policy context in which the calls from proposals under Annual Work Programme 2027 will be implemented. The Compass seeks to maximise the potential of culture by promoting Europe’s cultural assets while tackling the key challenges facing cultural and creative sectors and industries - including artists’ precarious working conditions, unequal access to cultural participation, and the transformative impact of artificial intelligence (AI) on the cultural and creative sectors.

Digital transition

The way in which cultural content is created, produced, distributed, and disseminated is increasingly digital.

⁴ Report from the Commission to the European Parliament, the Council, the European Economic and Social Committee and the Committee of the Regions, A Decade of Creative Europe, COM/2025/768, 17.12.2025. COMMISSION STAFF WORKING DOCUMENT on the interim evaluation of the Creative Europe programme 2021-2027 and final evaluation of the Creative Europe Programme 2014-2020 Accompanying the document Report from the Commission to the European Parliament, the Council, the European Social and Economic Committee and the Committee of the Regions - A Decade of Creative Europe; SWD/2025/418 final, 17.12.2025.

⁵ [Culture Compass for Europe - Culture and Creativity](#)

Digital technologies and the acceleration of generative artificial intelligence offer new opportunities but also poses challenges for the cultural and creative sectors. The training and deployment of AI models shall be carried out in full respect of EU law, including AI Act⁶ and copyright legislation.

Meanwhile, artists, cultural professionals, and creative organisations and companies must prepare to take advantage of the new opportunities emerging from AI. Creative Europe funding will be a catalyst for the sector to take up new technologies, while addressing the related challenges and risks.

Harnessing digital tech and AI in the cultural and creative sectors and industries as well as promoting cultural and linguistic diversity online feature are among the priorities identified in the Culture Compass which announces a dedicated AI strategy for cultural and creative industries. Recently published report on the “Discoverability of diverse European cultural content in the digital environment”⁷ can serve as a reference.

Creative Europe funding will be a catalyst for the sector to take up new technologies, while addressing the related challenges and risks.

Strengthening the green transition - Creative Europe contribution to the EU greening efforts

In 2027, the Commission will continue looking into ways how environmental, sustainable and proportional measures can be effectively and efficiently introduced in Creative Europe actions and funded initiatives, addressing the objectives of the European Green Deal, while respecting the core values of the Programme.

This work will continue to be based on the results of the study “Greening the Creative Europe Programme”⁸ (2023), particularly the “Creative Europe Programme Greening Strategy” included there and the document on “Quality Assessment of Green Aspects in Creative Europe Projects (Culture strand)”⁹ (2024), but also on the recommendations of the Open Method of Coordination (OMC) group of experts from both cultural and environmental-climate policies, published in December 2025¹⁰. The Commission (DG EAC) will also continue supporting the network of Green Contact Points in Creative Europe Culture Desks to share good practices and build the capacity of all stakeholders engaged in the implementation of the Culture strand of the Programme.

Projects will be assessed based on how they contribute to the EU greening efforts.

Inclusion and gender equality

Inclusion and gender equality remain at the heart of the Creative Europe Programme, meaning that funded projects must address those topics in the design and implementation phases. In the assessment of proposals across all actions, a special focus is placed on the strategies put forth by applicants to guarantee social inclusion

⁶ [Regulation - EU - 2024/1689 - EN - EUR-Lex](#)

⁷ <https://op.europa.eu/en/publication-detail/-/publication/34da2669-32b4-11f1-be39-01aa75ed71a1>

⁸ [Greening the Creative Europe Programme - Publications Office of the EU](#)

⁹ [Quality-assessment-green-aspects-creative-europe-culture-projects.pdf](#)

¹⁰ <https://op.europa.eu/en/publication-detail/-/publication/043230ba-d250-11f0-8da2-01aa75ed71a1>

and gender balance.

In this way, projects under the Creative Europe Programme will contribute to the Commission equality and inclusion strategies¹¹ under the Union of Equality policy framework, contributing and reporting its actions on gender equality, anti-racism and fighting antisemitism, Roma strategic framework for equality, inclusion and participation, LGBTIQ equality and rights of persons with disabilities. It will also contribute to the EU Strategy for Civil Society¹² adopted in November 2025.

International relations

As highlighted in the Culture Compass for Europe, preserving peace, preventing conflicts, and strengthening international security are part of the Union's raison d'être and one of its key external action objectives. Culture contributes to these efforts as an enabler of peace, a catalyst for sustainable development, and a bridge between people.

Following the illegal full-scale invasion of Ukraine by Russia, Creative Europe's Culture Strand will continue supporting Ukrainian artists and cultural operators in showcasing their work and supporting the Ukrainian displaced population in accessing culture in these extremely challenging times. Under the Culture Strand of the Annual Work Programme 2027, the participation of Ukrainian organisations in the calls for European Cooperation projects, for literary translations, and in the special call supporting the cultural and creative sectors from enlargement and EU neighbourhood countries will be specifically encouraged.

Cultural cooperation plays a vital role in bringing EU candidate countries and potential candidates closer to the EU. Aligning their cultural policies with EU standards, fostering professional exchanges, and preserving and contributing to cultural diversity, can help them strengthen their integration pathways.

2. Objectives — Themes and priorities — Activities that can be funded — Expected impact

CREA-CULT-2027-LIT – Circulation of European literary works

Objectives

This action will support projects that will translate, publish, distribute, and promote European Literature. This action complements the other Creative Europe support actions to the book and publishing sector, such as reading promotion through the European Authors Day¹³ to younger audiences and the European Union Prize for Literature targeting European emerging authors¹⁴.

The works covered by this call for proposals are **European literary works**, such as novels, short stories, theatre plays and radio plays, poetry, literary reportage, comic books as well as children and youth literature.

¹¹ [Equality and inclusion: key actions - European Commission](#)

¹² [EUR-Lex - 52025DC0790 - EN - EUR-Lex](#)

¹³ <https://culture.ec.europa.eu/cultural-and-creative-sectors/books-and-publishing/day-of-european-authors>

¹⁴ <https://euprizeliterature.eu/en/>

For the purposes of this call for proposals '**European literary works**' refers to works written by authors who are linked to an eligible country (Creative Europe countries)¹⁵, by their nationality or place of residence, or who are recognised as belonging to the European literary heritage.

Themes and priorities (scope)

In line with the current cultural policy priorities, applicants should propose projects contributing to:

1. EU Overarching priorities (as described in section 1. Background).

Applicants must describe in their application how, in the design and implementation of their projects, they intend to contribute to the EU's Overarching priorities. (Cf. see above **section 1. Background**).

2. The following specific priorities:

- a) Increasing the **transnational circulation** and the diversity of European¹⁶ literary works, notably through the translation, publication, distribution and promotion of works written in less translated languages;
- b) Promoting reading and the **linguistic and cultural diversity** of European literature to a large audience, through increasing discoverability of the literary works supported;
- c) Supporting **the profession of literary translator**, in line with the principles of **good working conditions** and **fair remuneration**¹⁷ (*for implementation, see section 10. Milestones and deliverables*) publishers should ensure that the names of the translators appear visibly in published books, and preferably on the cover, and that the source language is also clearly mentioned;
- d) Increasing the **competitiveness of the book sector** by encouraging cooperation between different actors within the book value chain, notably between publishers, booksellers, and libraries.

In addition, as part of the exceptional support to Ukraine, applicants are encouraged to propose activities facilitating the circulation of books from and/or into Ukraine, as well as their translation into or from Ukrainian. In addition, projects aimed at providing books in the Ukrainian language to Ukrainian refugees and displaced people will be encouraged. In this context, the printing in Ukrainian of (non-translated) Ukrainian books will be eligible.

To support the profession of literary translator, in accordance with the principles of good working conditions and fair remuneration, it is recommended that between 20 and 30%¹⁸ of the total project budget is allocated to the remuneration of translators

¹⁵ EU Member States (including overseas countries and territories (OCTs)) + non-EU countries: listed EEA countries and countries associated to the Creative Europe Programme ([list of participating countries](#))

¹⁶ See section 2, footnote 15.

¹⁷ Please refer to the report: "[Translators on the cover – Multilingualism & translation – Report of the Open Method of Coordination \(OMC\) working group of EU Member State experts](#)"

¹⁸ This percentage will apply to novel literary genre.

and that translators are given recognition and visibility, particularly being credited, preferably on the cover page.

To preserve the profession of literary translator, and the quality of translation, machine translation is excluded from this call. Publishers will have to sign contracts with professional human literary translators, and the data about the chosen translators must be clearly indicated in the overview of translations in the Creative Europe Database (see below section 5. *Admissibility and documents*). In this regard, publishers should respect national standards and follow best practices, referring to and using, the '[Translators on the cover' report](#)¹⁹ and, as an example, the '[Guidelines for fair translation contracts](#)'²⁰ drawn up by CEATL.

Activities that can be funded (scope)

Translation, publication, promotion, and distribution activities as well as activities addressing the themes and priorities described above. More specifically:

- Activities relating to literary works to be translated, published and promoted, as part of a robust publishing strategy and an effective distribution plan.
- Activities aimed at facilitating collaboration between the various stakeholders in the book and publishing value chain: authors, translators, publishers, distributors, booksellers, libraries, literary events and festivals.

The proposed activities should be grouped, in the application form (part B), in coherent work packages. Each work package must have a corresponding list of activities, deliverables, milestones, and critical risks (see section 10).

Expected impact

The action is expected to support around 40 projects, implemented either by a single entity (mono-beneficiary) or by a consortium of organisations (multi-beneficiary).

3. Available budget

The estimated available call budget is **EUR 5 000 000**.

Specific budget information per topic can be found in the table below:

Topic	Topic budget
Circulation of European literary works	EUR 5 000 000

The availability of the call budget still depends on the final adoption of the budget 2027 by the EU budgetary authority.

¹⁹ <https://op.europa.eu/en/publication-detail/-/publication/a4059b86-8317-11ec-8c40-01aa75ed71a1>

²⁰ <https://www.ceatl.eu/tools-of-the-trade/guidelines-for-fair-translations-contracts>

We reserve the right not to award all available funds or to redistribute them between the call priorities, depending on the proposals received and the results of the evaluation.

4. Timetable and deadlines

Timetable and deadlines (indicative)	
Call opening:	21 October 2026
<u>Deadline for submission:</u>	<u>27 January 2027 – 17:00:00 CET</u> <u>(Brussels)</u>
Evaluation:	February – May 2027
Information on evaluation results:	July 2027
GA signature:	October 2027

5. Admissibility and documents

Proposals must be submitted before the **call deadline** (see *timetable section 4*).

Proposals must be submitted **electronically** via the Funding & Tenders Portal Electronic Submission System (accessible via the Topic page in the [Calls for proposals](#) section). Paper submissions are NOT possible.

Proposals (including annexes and supporting documents) must be submitted using the forms provided *inside* the Submission System (⚠ NOT the documents available on the Topic page — they are only for information).

Proposals must be **complete** and contain all the requested information and all required annexes and supporting documents:

- Application Form Part A — contains administrative information about the participants (future coordinator, beneficiaries and affiliated entities) and the summarised budget for the project (*to be filled in directly online*)
- Application Form Part B — contains the technical description of the project (*template to be downloaded from the Portal Submission System, completed, assembled and re-uploaded*)
- Part C — contains additional project data and the project's contribution to EU programme key performance indicators (*to be filled in directly online*)
- **mandatory annexes and supporting documents** (*templates to be downloaded from the Portal Submission System, completed, assembled and re-uploaded*):
 - detailed budget table/calculator

- CVs (standard) of core project team
 - list of previous projects (key projects for the last 4 years)
 - other annexes
 - **Information about literary works and translations** to be input in the 'Creative Europe Database' (mandatory annex). The document ('Overview of translations') must be downloaded in PDF format and attached to Part B of the application as mandatory annex in the dedicated slot "PDF with information about films/works generated from the Creative Europe MEDIA Database".
- N.B. **The 'Creative Europe Database'** is the identification system used for all works (films and **books**) under the Creative Europe programme; therefore, **all specific details relating to the literary works proposed for translation must be entered there.** Please also note that the button in the system that provides access to the 'Creative Europe Database' is labelled **"Edit MEDIA DB"**. **This is the correct entry point for submitting the information required to complete this mandatory annex.**
- **Declaration on publications (mandatory template)** to be downloaded from the Portal Submission System).
 - **CVs or biographies** of translators (**mandatory**). They have to be uploaded together with the CVs (standard) of the project team.
 - **A Creative Dossier (mandatory annex).** The Creative Dossier is the presentation of the books proposed for translation. It should be a PDF file (no template is provided) that includes: a short synopsis of the literary works proposed for translation, information about the main themes, any useful links about the works, presentation of the author(s), including any useful information to justify their eligibility.

Please be aware that since the detailed budget table serves as the basis for fixing the lump sums for the grants (and since lump sums must be reliable proxies for the actual costs of a project), the costs you include **MUST** comply with the basic eligibility conditions for EU actual cost grants (see [AGA — Annotated Grant Agreement, art 6](#)). This is particularly important for purchases and subcontracting, which must comply with best value for money (or if appropriate the lowest price) and be free of any conflict of interests. If the budget table contains ineligible costs, the grant may be reduced (even later on during the project implementation or after their end).

At proposal submission, you will have to confirm that you have the **mandate to act** for all applicants. Moreover, you will have to confirm that the information in the application is correct and complete and that all participants comply with the conditions for receiving EU funding (*especially eligibility, financial and operational capacity, exclusion, etc*). Before signing the grant, each beneficiary and affiliated entity will have to confirm this again by signing a declaration of honour (DoH). Proposals without full support will be rejected.

Your application must be **readable, accessible and printable** (please check carefully the layout of the documents uploaded).

Proposals are limited to maximum 70 pages (Part B). Evaluators will not consider any additional pages.

You may be asked at a later stage for further documents (*for legal entity validation, financial capacity check, bank account validation, etc*).

 For more information about the submission process (including IT aspects), consult the [Online Manual](#).

6. Eligibility

Eligible participants (eligible countries)

In order to be eligible, the applicants (beneficiaries and affiliated entities) must:

- be legal entities (public or private bodies)
- be established in one of the eligible countries, i.e.:
 - Creative Europe Participating Countries:
 - EU Member States (including overseas countries and territories (OCTs))
 - non-EU countries:
 - listed EEA countries and countries associated to the Creative Europe Programme ([list of participating countries](#))
 -
- other eligibility conditions:
 - Applicant(s) must be active in the **publishing and book sector**.
 - Each project must include **at least 5 European literary works** to be translated, published, distributed, and promoted.

Beneficiaries and affiliated entities must register in the [Participant Register](#) — before submitting the proposal — and will have to be validated by the Central Validation Service (REA Validation). For the validation, they will be requested to upload documents showing legal status and origin.

Other entities may participate in other consortium roles, such as associated partners, subcontractors, third parties giving in-kind contributions, etc (*see section 13*).

Specific cases and definitions

Natural persons — Natural persons are NOT eligible (with the exception of self-employed persons, i.e. sole traders, where the company does not have legal personality separate from that of the natural person).

International organisations — International organisations are eligible. The rules on eligible countries do not apply to them.

Entities without legal personality — Entities which do not have legal personality under their national law may exceptionally participate, provided that their representatives have the capacity to undertake legal obligations on their behalf, and offer guarantees

for the protection of the EU financial interests equivalent to that offered by legal persons²¹.

EU bodies — EU bodies (with the exception of the European Commission Joint Research Centre) can NOT be part of the consortium.

Associations and interest groupings — Entities composed of members may participate as 'sole beneficiaries' or 'beneficiaries without legal personality'²². ⚠ Please note that if the action will be implemented by the members, they should also participate (either as beneficiaries or as affiliated entities, otherwise their costs will NOT be eligible).

Countries currently negotiating association agreements — Beneficiaries from countries with ongoing negotiations for participation in the programme (*see list of participating countries above*) may participate in the call and can sign grants if the negotiations are concluded before grant signature and if the association covers the call (i.e. is retroactive and covers both the part of the programme and the year when the call was launched).

EU restrictive measures — Special rules apply for entities subject to [EU restrictive measures](#) under Article 29 of the Treaty on the European Union (TEU) and Article 215 of the Treaty on the Functioning of the EU (TFEU)²³. Such entities are not eligible to participate in any capacity, including as beneficiaries, affiliated entities, associated partners, subcontractors or recipients of financial support to third parties (if any).

EU conditionality measures — Special rules apply for entities subject to measures adopted on the basis of EU Regulation 2020/2092²⁴. Such entities are not eligible to participate in any funded role (beneficiaries, affiliated entities, subcontractors, recipients of financial support to third parties, etc.). Currently such measures are in place for Hungarian public interest trusts established under the Hungarian Act IX of 2021 or any entity they maintain (see [Council Implementing Decision \(EU\) 2022/2506](#), as of 16 December 2022).

 For more information, see [Rules for Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment](#).

Consortium composition

Both, proposals submitted by single applicants and proposals submitted by a consortium, are allowed.

A consortium must be composed of at least 2 applicants (beneficiaries; not affiliated entities).

Eligible activities

Applications will only be considered eligible if their content corresponds wholly (or at least in part) to the topic description for which they are submitted.

Eligible activities are the ones set out in section 2 above ("Activities that can be funded").

²¹ See Article 200(2)(c) EU Financial Regulation [2024/2509](#).

²² For the definitions, see Articles 190(2) and 200(2)(c) EU Financial Regulation [2024/2509](#).

²³ Please note that the EU Official Journal contains the official list and, in case of conflict, its content prevails over that of the [EU Sanctions Map](#).

²⁴ Regulation (EU, Euratom) 2020/2092 of the European Parliament and of the Council of 16 December 2020 on a general regime of conditionality for the protection of the Union budget (OJ L 325, 20.12.2022, p. 94).

Projects must comply with EU policy interests and priorities.

Financial support to third parties is allowed for grants or similar forms of support and prizes under the following conditions:

- the calls must be open, published widely and conform to EU standards concerning transparency, equal treatment, conflict of interest and confidentiality
- the outcome of the call must be published on the participants' websites, including a description of the selected projects, award dates, project durations, and final recipient legal names and countries
- the calls must have a clear European dimension.

Financial support to third parties will be accepted in projects which comply with the above conditions and the maximum amount of financial support that can be paid to a third party shall not exceed EUR 60 000.

Your project application must clearly specify why financial support to third parties is needed, how it will be managed and provide a list of the different types of activities for which a third party may receive financial support. The proposal must also clearly describe the results to be obtained.

Duration

Projects should not normally exceed 36 months.

Extensions are possible, if duly justified and through an amendment.

Ethics

Projects must comply with:

- highest ethical standards and
- applicable EU, international and national law.

They may not include pornographic or racist material or advocate violence.

7. Financial and operational capacity and exclusion

Financial capacity

Applicants must have **stable and sufficient resources** to successfully implement the projects and contribute their share. Organisations participating in several projects must have sufficient capacity to implement all projects.

The financial capacity check will be carried out on the basis of the documents you will be requested to upload in the [Participant Register](#) during grant preparation (*e.g. profit and loss account and balance sheet, business plan, audit report produced by an approved external auditor, certifying the accounts for the last closed financial year, etc*). The analysis will be based on neutral financial indicators, but will also take into account other aspects, such as dependency on EU funding and deficit and revenue in previous years.

The check will normally be done for coordinators, except:

- public bodies (entities established as public body under national law, including local, regional or national authorities) or international organisations
- entities active in cultural and creative sectors that have received over 50% of their annual revenue from public sources over the last two years
- if the project requested grant amount is not more than EUR 60 000.

If needed, it may also be done for affiliated entities.

If we consider that your financial capacity is not satisfactory, we may require:

- further information
 - an enhanced financial responsibility regime, i.e. joint and several responsibility for all beneficiaries or joint and several liability of affiliated entities (*see below, section 10*)
 - prefinancing paid in instalments
 - (one or more) prefinancing guarantees (*see below, section 10*)
- or
- propose no prefinancing
 - request that you are replaced or, if needed, reject the entire proposal.

 For more information, see [Rules for Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment](#).

Operational capacity

Applicants must have the **know-how, qualifications** and **resources** to successfully implement the projects and contribute their share (including sufficient experience in projects of comparable size and nature).

This capacity will be assessed together with the 'Project Management' award criterion, on the basis of the competence and experience of the applicants and their project teams, including operational resources (human, technical and other) or, exceptionally, the measures proposed to obtain it by the time the task implementation starts.

If the evaluation of the award criterion is positive, the applicants are considered to have sufficient operational capacity.

Applicants will have to show their capacity via the following:

- general profiles (qualifications and experiences) of the staff responsible for managing and implementing the project
- description of the consortium participants
- list of previous projects (key projects for the last 4 years)

Additional supporting documents may be requested, if needed to confirm the operational capacity of any applicant.

Public bodies, Member State organisations, international organisations and entities active in cultural and creative sectors that have received over 50% of their annual revenue from public sources over the last two years are exempted from the operational capacity check.

Exclusion

Applicants which are subject to an **EU exclusion decision** or in one of the following **exclusion situations** that bar them from receiving EU funding can NOT participate²⁵:

- bankruptcy, winding up, affairs administered by the courts, arrangement with creditors, suspended business activities or other similar procedures (including procedures for persons with unlimited liability for the applicant's debts).
- in breach of social security or tax obligations (including if done by persons with unlimited liability for the applicant's debts).
- guilty of grave professional misconduct²⁶ (including if done by persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the grant).
- committed fraud, corruption, links to a criminal organisation, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking (including if done by persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the grant).
- shown significant deficiencies in complying with main obligations under an EU procurement contract, grant agreement, prize, expert contract, or similar (including if done by persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the grant).
- guilty of irregularities within the meaning of Article 1(2) of EU Regulation [2988/95](#) (including if done by persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the grant).
- created under a different jurisdiction with the intent to circumvent fiscal, social or other legal obligations in the country of origin or created another entity with this purpose (including if done by persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the grant).
- intentionally and without proper justification resisted²⁷ an investigation, check or audit carried out by an EU authorising officer (or their representative or auditor), OLAF, the EPPO, or the European Court of Auditors.

Applicants will also be rejected if it turns out that²⁸:

- during the award procedure they misrepresented information required as a condition for participating or failed to supply that information.

²⁵ See Articles 138 and 143 of EU Financial Regulation [2024/2509](#).

²⁶ 'Professional misconduct' includes, in particular, the following: violation of ethical standards of the profession; wrongful conduct with impact on professional credibility; breach of generally accepted professional ethical standards; false declarations/misrepresentation of information; participation in a cartel or other agreement distorting competition; violation of IPR; attempting to influence decision-making processes by taking advantage, through misrepresentation, of a conflict of interests, or to obtain confidential information from public authorities to gain an advantage; incitement to discrimination, hatred or violence or similar activities contrary to the EU values where negatively affecting or risking to affect the performance of a legal commitment.

²⁷ 'Resisting an investigation, check or audit' means carrying out actions with the goal or effect of preventing, hindering or delaying the conduct of any of the activities needed to perform the investigation, check or audit, such as refusing to grant the necessary access to its premises or any other areas used for business purposes, concealing or refusing to disclose information or providing false information.

²⁸ See Article 143 EU Financial Regulation [2024/2509](#).

- they were previously involved in the preparation of the call and this entails a distortion of competition that cannot be remedied otherwise (conflict of interest).

8. Evaluation and award procedure

The proposals will have to follow the **standard submission and evaluation procedure** (one-stage submission + one-step evaluation).

An **evaluation committee** (assisted by independent outside experts) will assess all applications. Proposals will first be checked for formal requirements (admissibility, and eligibility, *see sections 5 and 6*). Proposals found admissible and eligible will be evaluated (for each topic) against the operational capacity and award criteria (*see sections 7 and 9*) and then ranked according to their scores.

For proposals with the same score (within a topic) a **priority order** will be determined according to the following approach:

Successively for every group of *ex aequo* proposals, starting with the highest scored group, and continuing in descending order:

- 1) The *ex aequo* proposals within the same topic will be prioritised according to the scores they have been awarded for the award criterion 'Relevance'. When these scores are equal, priority will be based on their scores for the criterion 'Dissemination'. When these scores are equal, priority will be based on their scores for the criterion 'Quality of content and activities'.
- 2) If this does not allow to determine the priority, a further prioritisation can be done by considering the overall project portfolio and the creation of positive synergies between projects, or other factors related to the objectives of the call. These factors will be documented in the panel report.

All proposals will be informed about the evaluation result (**evaluation result letter**). Successful proposals will be invited for grant preparation; other ones will be put on the reserve list or rejected.

 No commitment for funding — Invitation to grant preparation does NOT constitute a formal commitment for funding. We will still need to make various legal checks before grant award: *legal entity validation, financial capacity, exclusion check, etc.*

Grant preparation will involve a dialogue in order to fine-tune technical or financial aspects of the project and may require extra information from your side. It may also include adjustments to the proposal to address recommendations of the evaluation committee or other concerns. Full compliance will be a pre-condition for signing the grant.

If you believe that the evaluation procedure was flawed, you can submit a **complaint** (following the deadlines and procedures set out in the evaluation result letter). Please note that notifications which have not been opened within 10 days after sending will be considered to have been accessed and that deadlines will be counted from opening/access (*see also [Funding & Tenders Portal Terms and Conditions](#)*). Please also be aware that for complaints submitted electronically, there may be character limitations.

9. Award criteria

The **award criteria** for this call are as follows:

1. Relevance:

This criterion will consider the extent to which the proposal:

- is relevant to the objectives and specific priorities of the call as well as to the EU overarching priorities.
- is based on a sound and adequate needs analysis.
- is complementary with other actions at local, national, or European level, innovates and provides European added value.

(25 points)

2. Quality of content and activities:

This criterion will consider the extent to which:

- the proposed concept and methodologies (including the editorial strategy) are appropriate to achieve the project's objectives.
- the target groups will benefit from the project and its effects.
- the project design is consistent and coherent, and feasible within the proposed time frame.
- the distribution strategy has the potential to ensure an easy access to the translated works.

(40 points)

3. Project management:

This criterion will consider the extent to which:

- the proposal includes effective mechanisms for coordination between the participating organisations and proposes an adequate management of the activities.
- the project budget is cost effective (best value for money) and allocates appropriate resources to each activity particularly to the translation in order to respect the principle of fair remuneration for translators.
- the proposal involves the appropriate project teams, staff, and outside resources (including know-how, qualifications, and resources), to successfully implement the project.

(15 points)

4. Dissemination:

This criterion will consider the extent to which:

- the project applies best practices or triggers change and innovation.
- the communication and dissemination strategies have the potential to reach new audiences and positively impact the target groups, participating organisations and the wider community and they also must include the visibility of the EU support.
- the proposal includes concrete and effective steps to ensure the sustainability of the project and to produce results after the end of the action.

(20 points)

Award criteria	Minimum pass score	Maximum score
Relevance	13	25
Quality of content and activities	20	40
Project management	8	15
Dissemination	10	20
Overall (pass) scores	70	100

Maximum points: 100 points.

Individual thresholds per criterion: 13/25, 20/40, 8/15 and 10/20 points.

Overall threshold: 70 points.

Proposals that pass the individual thresholds AND the overall threshold will be considered for funding — within the limits of the available budget (i.e. up to the budget ceiling). Other proposals will be rejected.

10. Legal and financial set-up of the Grant Agreements

If you pass evaluation, your project will be invited for grant preparation, where you will be asked to prepare the Grant Agreement together with the EU Project Officer.

This Grant Agreement will set the framework for your grant and its terms and conditions, in particular concerning deliverables, reporting and payments.

The Model Grant Agreement that will be used (and all other relevant templates and guidance documents) can be found on [Portal Reference Documents](#).

Starting date and project duration

The project starting date and duration will be fixed in the Grant Agreement (*Data Sheet, point 1*). Normally the starting date will be after grant signature. A retroactive starting date can be granted exceptionally for duly justified reasons but never earlier than the proposal submission date.

Project duration: *see section 6 above*.

Milestones and deliverables

The milestones and deliverables for each project will be managed through the Portal Grant Management System and will be reflected in Annex 1 of the Grant Agreement.

Each work package should have at least 1 deliverable, but it is highly recommended to have more than 1 deliverable.

All deliverables should illustrate the scope, reach, progress, and success of the proposed activities.

The project activities must be organised in the following work packages:

- **WP 1 – Project management (mandatory)**

This work package should include the management, planning, administration, and evaluation activities of the project. This work package might present activities such as meetings, evaluation, coordination and quality control activities, strategy development, preparation of reports, etc.

Deliverables of this work package might include agendas or minutes of meetings, evaluation and/or quality control reports, a set of indicators for the assessment of activities and their impact, conception/planning reports, etc.

- **WP 2 – Translation (mandatory)**

Deliverables of this work package **shall** also include the final version of the translated text (mandatory) and any other useful information / documents.

Activities should be broken down by translation.

Please note that the following deliverables “contracts with translators”, “proofs of payment” and “declarations signed by translator” are mandatory but the applicant has the choice to place them either in WP1 or in WP2.

- **WP 3 – Publication and Distribution (mandatory)**

Deliverables of this work package shall include the final declaration on publications and the final list of publications (both mandatory), published books in digital format (including eBook files and /or audiobook files, when foreseen) (mandatory), biographies of the translators included in the published books (mandatory), and may also include design, artworks and layout of the books, metadata of the books and any other useful information and/or documents.

In order to promote the **professional human** literary translator(s)’ work, publishers should ensure that the name(s) of the translator(s) appear visibly in the published books, and preferably on the cover.

Activities should be broken down by publication.

– **WP 4 Promotion and Communication (mandatory)**

This work package should group the activities that aim to ensure adequate visibility of each book, including the visibility of the author and the translator, as well as the visibility of the activities of the project and wide dissemination of its results beyond local, regional, and national levels.

For the whole project, deliverables of this work package might include a communication and dissemination strategy, communication/dissemination campaigns, materials used for the promotion of events and talents, distribution and dissemination activities, communication/dissemination materials, as well as advertising and branding materials (brochures, programmes, posters, banners, tag lines, mission statements, graphic design specifications), press reviews, etc.

For each book, deliverables for this work package shall include a promotion report, detailing the promotion campaign, for example: promotion on-site (banners, posters, postcards, etc.), offline promotion (catalogues, brochures, leaflets, press kit, etc.), online promotion (websites, blogs, electronic press kits, newsletters, online ads, social media communication, etc.), press coverage, media reports, radio/TV broadcasts & podcasts, videos (links); events (live or online), etc.

– **WP 5 – Support to Literary works written in Ukrainian** (if applicable)

This work package aims to bring together activities related to printing, promotion, and distribution of Ukrainian **literary** works that have already been published, in order to increase their visibility and improve access and availability to Ukrainian displaced people and refugees in Europe.

The focus of this work package is on the reprint (without translation) of existing Ukrainian literary works. The selected Ukrainian literary works must be included in the Creative Europe Database (mandatory annex), with Ukrainian listed as both the source and the target language.

Deliverables of this work package should include activities related to publication and distribution, and promotion and communication solely of the Ukrainian literary works that are suggested for reprint.

Additional work packages may be added.

Form of grant, funding rate and maximum grant amount

The grant parameters (maximum grant amount, funding rate, total eligible costs, etc) will be fixed in the Grant Agreement (Data Sheet, point 3 and art 5).

Applicants will have to choose between the following **categories of projects**, both with a maximum co-funding rate at 60%:

- category 1: individual applicant.
- category 2: consortium composed of a minimum of 2 eligible organisations.

The maximum grant per project for individual applicant (category 1) is of EUR 200,000 and for consortium (category 2) is of EUR 300,000.

The ceilings apply according to the size of the project:

- **small scale:** projects proposing translations of at least 5 literary works can receive up to **EUR 100 000**.
- **medium scale:** projects proposing translations of at least 11 literary works can receive up to **EUR 200 000**.
- **large scale:** projects proposing translations of at least 21 literary works can receive up to **EUR 300 000** (consortium only).

The grant will be a lump sum grant. This means that it will reimburse a fixed amount, based on a lump sum or financing not linked to costs. The amount will be fixed by the granting authority on the basis of the estimated project budget and a funding rate of **60%**.

Budget categories and cost eligibility rules

The budget categories and cost eligibility rules are fixed in the Grant Agreement (*Data Sheet, point 3, art 6 and Annex 2*).

Budget categories for this call:

- Lump sum contributions²⁹

Specific cost eligibility rules for this call:

- the lump sum amount must be calculated in accordance with the methodology set out in the lump sum decision and using the detailed budget table/calculator provided (if any)
- the lump sum calculation should respect the following conditions:
 - for lump sums based on estimated project budgets: the estimated budget must comply with the basic eligibility conditions for EU actual cost grants (see [AGA – Annotated Grant Agreement, art 6](#))
 - for lump sums based on estimated project budgets: costs for financial support to third parties: can be included in the detailed budget table for grants or similar and prizes; maximum amount per third party EUR 60 000.
- **costs related to translation and publication rights are not eligible.**

Reporting and payment arrangements

The reporting and payment arrangements are fixed in the Grant Agreement (*Data Sheet, point 4 and art 21 and 22*).

After grant signature, you will normally receive a **prefinancing** to start working on the project (float of normally **80%** of the maximum grant amount; exceptionally less or no prefinancing). The prefinancing will be paid 30 days from entry into force/financial guarantee (if required) — whichever is the latest.

²⁹ [Decision](#) of 26 May 2021 authorising the use of lump sums for actions under the Creative Europe Programme.

There will be no interim payments.

Payment of the balance: At the end of the project, we will calculate your final grant amount. If the total of earlier payments is higher than the final grant amount, we will ask you (your coordinator) to pay back the difference (recovery).

All payments will be made to the coordinator.

 Please be aware that payments will be automatically lowered if you or one of your consortium members has outstanding debts towards the EU (granting authority or other EU bodies). Such debts will be offset by us — in line with the conditions set out in the Grant Agreement (*see art 22*).

Please also note that you are responsible for **keeping records** on all the work done.

Prefinancing guarantees

If a prefinancing guarantee is required, it will be fixed in the Grant Agreement (*Data Sheet, point 4*). The amount will be set during grant preparation and it will normally be equal to or lower than the prefinancing for your grant.

The guarantee should be in euro and issued by an approved bank/financial institution established in an EU Member State. If you are established in a non-EU country and would like to provide a guarantee from a bank/financial institution in your country, please contact us (this may be exceptionally accepted, if it offers equivalent security).

Amounts blocked in bank accounts will NOT be accepted as financial guarantees.

Prefinancing guarantees are normally requested from the coordinator, for the consortium. They must be provided during grant preparation, in time to make the prefinancing (scanned copy via Portal AND original by post).

If agreed with us, the bank guarantee may be replaced by a guarantee from a third party.

The guarantee will be released at the end of the grant, in accordance with the conditions laid down in the Grant Agreement (*art 23*).

Certificates

Depending on the type of action, size of grant amount and type of beneficiaries, you may be requested to submit different certificates. The types, schedules and thresholds for each certificate are fixed in the Grant Agreement (*Data Sheet, point 4 and art 24*).

Liability regime for recoveries

The liability regime for recoveries will be fixed in the Grant Agreement (*Data Sheet, point 4.4 and art 22*).

For beneficiaries, it is one of the following:

- limited joint and several liability with individual ceilings — *each beneficiary up to their maximum grant amount*
- unconditional joint and several liability — *each beneficiary up to the maximum grant amount for the action*

or

- individual financial responsibility — *each beneficiary only for their own debts.*

In addition, the granting authority may require joint and several liability of affiliated entities (with their beneficiary).

Provisions concerning the project implementation

IPR rules: *see Model Grant Agreement (art 16 and Annex 5):*

- different rights of use of the granting authority on materials, documents and information received for policy, information, communication, dissemination and publicity purposes: Yes

Communication, dissemination and visibility of funding: *see Model Grant Agreement (art 17 and Annex 5):*

- additional communication and dissemination activities: Yes
- special logos: Yes

Specific rules for carrying out the action: *see Model Grant Agreement (art 18 and Annex 5):* n/a

Other specificities

Consortium agreement: Yes

Non-compliance and breach of contract

The Grant Agreement (chapter 5) provides for the measures we may take in case of breach of contract (and other non-compliance issues).



For more information, see [AGA — Annotated Grant Agreement](#).

11. How to submit an application

All proposals must be submitted directly online via the Funding & Tenders Portal Electronic Submission System. Paper applications are NOT accepted.

Submission is a **2-step process**:

a) create a user account and register your organisation

To use the Submission System (the only way to apply), all participants need to [create an EU Login user account](#).

Once you have an EULogin account, you can [register your organisation](#) in the Participant Register. When your registration is finalised, you will receive a 9-digit participant identification code (PIC).

b) submit the proposal

Access the Electronic Submission System via the Topic page in the [Calls for proposals](#) section (or, for calls sent by invitation to submit a proposal, through the link provided in the invitation letter).

Submit your proposal in 4 parts, as follows:

- Part A includes administrative information about the applicant organisations (future coordinator, beneficiaries, affiliated entities and associated partners) and the summarised budget for the proposal. Fill it in directly online
- Part B (description of the action) covers the technical content of the proposal. Download the mandatory word template from the Submission System, fill it in and upload it as a PDF file
- Part C containing additional project data. To be filled in directly online.
- Annexes (*see section 5*). Upload them as PDF file (single or multiple depending on the slots). Excel upload is sometimes possible, depending on the file type.

The proposal must keep to the **page limits** (*see section 5*); excess pages will be disregarded.

Documents must be uploaded to the **right category** in the Submission System, otherwise the proposal may be considered incomplete and thus inadmissible.

The proposal must be submitted **before the call deadline** (*see section 4*). After this deadline, the system is closed and proposals can no longer be submitted.

Once the proposal is submitted, you will receive a **confirmation e-mail** (with date and time of your application). If you do not receive this confirmation e-mail, it means your proposal has NOT been submitted. If you believe this is due to a fault in the Submission System, you should immediately file a complaint via the [IT Helpdesk webform](#), explaining the circumstances and attaching a copy of the proposal (and, if possible, screenshots to show what happened).

Details on processes and procedures are described in the [Online Manual](#). The Online Manual also contains the links to FAQs and detailed instructions regarding the Portal Electronic Exchange System.

Guidance on the use of generative AI tools for the preparation of the proposal

When considering the use of generative artificial intelligence (AI) tools for the preparation of the proposal, it is imperative to exercise caution and careful consideration. The AI-generated content should be thoroughly reviewed and validated by the applicants to ensure its appropriateness and accuracy, as well as its compliance with intellectual property regulations. Applicants are fully responsible for the content of the proposal (even those parts produced by the AI tool) and must be transparent in disclosing which AI tools were used and how they were utilised.

Specifically, applicants are required to:

- Verify the accuracy, validity, and appropriateness of the content and any citations generated by the AI tool and correct any errors or inconsistencies.
- Provide a list of sources used to generate content and citations, including those generated by the AI tool.
- Double-check citations to ensure they are accurate and properly referenced.
- Be conscious of the potential for plagiarism where the AI tool may have reproduced substantial text from other sources. Check the original sources to be sure you are not plagiarizing someone else's work.

- Acknowledge the limitations of the AI tool in the proposal preparation, including the potential for bias, errors, and gaps in knowledge.

12. Help

As far as possible, ***please try to find the answers you need yourself***, in this and the other documentation (we have limited resources for handling direct enquiries):

- [Online Manual](#)
- Topic Q&A on the Topic page (for call-specific questions in open calls; not applicable for actions by invitation)
- [Portal FAQ](#) (for general questions).

Please also consult the Topic page regularly, since we will use it to publish call updates. (For invitations, we will contact you directly in case of a call update).

Contact

For individual questions on the Portal Submission System, please contact the [IT Helpdesk](#).

Non-IT related questions should be sent to the following email address: EACEA-CREATIVE-EUROPE-TRANSLATIONS@ec.europa.eu.

Please indicate clearly the reference of the call and topic to which your question relates (*see cover page*).

13. Important



IMPORTANT

- **Don't wait until the end** — Complete your application sufficiently in advance of the deadline to avoid any last minute **technical problems**. Problems due to last minute submissions (*e.g. congestion, etc*) will be entirely at your risk. Call deadlines can NOT be extended.
- **Consult** the Portal Topic page regularly. We will use it to publish updates and additional information on the call (call and topic updates).
- **Funding & Tenders Portal Electronic Exchange System** — By submitting the application, all participants **accept** to use the electronic exchange system in accordance with the [Portal Terms & Conditions](#).
- **Registration** — Before submitting the application, all beneficiaries, affiliated entities and associated partners must be registered in the [Participant Register](#). The participant identification code (PIC) (one per participant) is mandatory for the Application Form.
- **Consortium roles** — When setting up your consortium, you should think of organisations that help you reach objectives and solve problems.

The roles should be attributed according to the level of participation in the project. Main participants should participate as **beneficiaries** or **affiliated entities**; other entities can participate as associated partners, subcontractors, third parties giving in-kind contributions. **Associated partners** and third parties giving in-kind contributions should bear their own costs (they will not become formal recipients of EU funding). **Subcontracting** should normally constitute a limited part and must be performed by third parties (not by one of the beneficiaries/affiliated entities). Subcontracting going beyond 30% of the total eligible costs must be justified in the application.

- **Coordinator** — In multi-beneficiary grants, the beneficiaries participate as consortium (group of beneficiaries). They will have to choose a coordinator, who will take care of the project management and coordination and will represent the consortium towards the granting authority. In mono-beneficiary grants, the single beneficiary will automatically be coordinator.
- **Affiliated entities** — Applicants may participate with affiliated entities (i.e. entities linked to a beneficiary which participate in the action with similar rights and obligations as the beneficiaries, but do not sign the grant and therefore do not become beneficiaries themselves). They will get a part of the grant money and must therefore comply with all the call conditions and be validated (just like beneficiaries); but they do not count towards the minimum eligibility criteria for consortium composition (if any). If affiliated entities participate in your project, please do not forget to provide documents demonstrating their affiliation link to your organisation as part of your application.
- **Associated partners** — Applicants may participate with associated partners (i.e. partner organisations which participate in the action but without the right to get grant money). They participate without funding and therefore do not need to be validated.
- **Consortium agreement** — For practical and legal reasons it is recommended to set up internal arrangements that allow you to deal with exceptional or unforeseen circumstances (in all cases, even if not mandatory under the Grant Agreement). The consortium agreement also gives you the possibility to redistribute the grant money according to your own consortium-internal principles and parameters (for instance, one beneficiary can reattribute its grant money to another beneficiary). The consortium agreement thus allows you to customise the EU grant to the needs inside your consortium and can also help to protect you in case of disputes.

- **Balanced project budget** — Grant applications must ensure a balanced project budget and sufficient other resources to implement the project successfully (*e.g. own contributions, income generated by the action, financial contributions from third parties, etc*). You may be requested to lower your estimated costs, if they are ineligible (including excessive).
- **Completed/ongoing projects** — Proposals for projects that have already been completed will be rejected; proposals for projects that have already started will be assessed on a case-by-case basis (in this case, no costs can be reimbursed for activities that took place before the project starting date/proposal submission).
- **No-profit rule** — Grants may NOT give a profit (i.e. surplus of revenues + EU grant over costs). This will be checked by us at the end of the project.
- **No cumulation of funding/no double funding** — It is strictly prohibited to cumulate funding from the EU budget (except under 'EU Synergies actions'). Outside such Synergies actions, any given action may receive only ONE grant from the EU budget and cost items may under NO circumstances be declared under two EU grants; projects must be designed as different actions, clearly delineated and separated for each grant (without overlaps).
- **Combination with EU operating grants** — Combination with EU operating grants is possible, if the project remains outside the operating grant work programme and you make sure that cost items are clearly separated in your accounting and NOT declared twice (see [AGA — Annotated Grant Agreement, art 6.2.E](#)).
- **Multiple proposals** — Applicants may submit more than one proposal for *different* projects under the same call (and be awarded funding for them). Organisations may participate in several proposals. BUT: if there are several proposals for *very similar* projects, only one application will be accepted and evaluated; the applicants will be asked to withdraw the others (or they will be rejected).
- **Resubmission** — Proposals may be changed and re-submitted until the deadline for submission.
- **Rejection** — By submitting the application, all applicants accept the call conditions set out in this Call document (and the documents it refers to). Proposals that do not comply with all the call conditions will be rejected. This applies also to applicants: All applicants need to fulfil the criteria; if any one of them doesn't, they must be replaced or the entire proposal will be rejected.
- **Cancellation** — There may be circumstances which may require the cancellation of the call. In this case, you will be informed via a call or topic update. Please note that cancellations are without entitlement to compensation.
- **Language** — You can submit your proposal in any official EU language (project abstract/summary should however always be in English). For reasons of efficiency, we strongly advise you to use English for the entire application. If you need the call documentation in another official EU language, please submit a request within 10 days after call publication (for the contact information, see *section 12*).

- **Transparency** — In accordance with Article 38 of the [EU Financial Regulation](#), information about EU grants awarded is published each year on the [Europa website](#).

This includes:

- beneficiary names
- beneficiary addresses
- the purpose for which the grant was awarded
- the maximum amount awarded.

The publication can exceptionally be waived (on reasoned and duly substantiated request), if there is a risk that the disclosure could jeopardise your rights and freedoms under the EU Charter of Fundamental Rights or harm your commercial interests.

- **Data protection** — The submission of a proposal under this call involves the collection, use and processing of personal data. This data will be processed in accordance with the applicable legal framework. It will be processed solely for the purpose of evaluating your proposal, subsequent management of your grant and, if needed, programme monitoring, evaluation and communication. Details are explained in the [Funding & Tenders Portal Privacy Statement](#).